

Prevent Duty Action Plan – Updated January 2025

Area	Objective	Action	Who	Progress	Status
College Practice	A fundraising Policy outlines the process for managing charity collections	Develop policy along with other Financial Regulations and ensure this is communicated and staff are trained effectively.	Finance Manager/Director and Business Support and Curriculum Leads	Policy approved and implemented via communication with all college staff.	Reviewed completed in December 2024. The next review is in April 2026
	There is a clear process for recording all regular visitors/third party staff who meet with students unsupervised. These are recorded through our Safeguarding Arrangements for College Partners processes	Update and communicate the Safeguarding Arrangements for College Partners processes with staff	Business Support and HR	Processes were communicated to staff in January 2024 and implementation is continued.	Process was reviewed and communicated in January 2025 next review April is in 2026
	There is a clear process and risk assessment for external speakers which identify risks and control measures to mitigate risks	Develop a clear process including risk assessment for external speakers and speaker declaration form. Ensure this is communicated effectively and all staff are trained appropriately in order to implement the process.	Business Support and Curriculum Leads HR	The refreshed process developed and implemented from January 2024 via training and communication with all college staff	Process was reviewed is in use since January 2025
	Security policy is up to date with current guidance	An overall safety/security policy has been developed with regards to eg. Crowded places guidance, stop and search (Weapons protocol) and Protect (Martyn's Law)	Head of Estates/SLT	Training for Estates and key support staff rolled out and regular tests for students and staff Further training to be identified and booked for summer 2026	Final security manual and policy links signed off at SLT June 23. This will be updated when there are new changes
	The college has a clear lockdown procedure in accordance with government guidance and this is regularly tested	There is a clear process with staff and student training which is regularly tested (similar but not the same as a fire drill)	Head of Estates/SLT	Lockdown test carryout out in 2024/ 25	Regular cycle of comms & testing are planned and delivered New advanced systems explored for Lockdown messaging

	due regard for Martyn's Law under the "Protect" duty	Martyn's Law is included in the Prevent Strategy to ensure: it considers the threat from terrorism and implement appropriate and proportionate mitigation measures.	Head of Estates/SLT	Martyn's Law is included in the updated Prevent Strategy and staff have received training on Martyn's Law as part of the prevent training	Next Lockdown test to be carryout in 2026
	Review of the IT Policies and filtering and monitoring arrangements,	A detailed evaluation of the colleges' filtering and monitoring measures is implemented	IT / Student Experience/ SLT	IT policies updated and robust filtering and monitoring arrangements are in place.	filtering and monitoring is an agenda item on the safeguarding committee meetings
	Prevent and British Values posters are up to date, consistent and in all classrooms	Revised and fit for purpose in classrooms and on corridors	Marketing/Central admin	New design produced and updated	Updated across sites – December 2026
	There is a robust system for the filtering and monitoring of web access which is regularly reviewed and patterns analysed	Under the IT Acceptable Use Policy and E.Safety Policy: Appropriate security measures include the use of enhanced filtering and protection of firewalls, servers, routers, work stations to prevent accidental or malicious access of College systems and information. Digital communications	Safeguarding Lead/Head of IT	Processes were reviewed in October in light of 2023 guidance.	Framework and guidance developed using KCSIE 2023 and DFE Digital and Tech standards (EA)
	Specific training on protecting premises from terrorism	In collaboration with the police, ACT awareness training to be organised and delivered.	Head of Estates/SLT	Training to be delivered during term 3	May 2026
Local Partnerships & Referrals	Ensure the college is up to date with regards to local and site safety and the wider college community	Partnerships with GM and locally& local Police	Deputy Principal/Safeguarding Lead/Head of Estates	Existing work via GM VRU & AOC Network Attending PIED meetings weekly	GM& VRU, NW, partnerships & Local police schools liaison
Staff	Ensure that all staff have access to WRAP training Refresher training for all staff – revised Home Office training	All staff complete Home Office on-line WRAP training. The context of Prevent is also covered in new staff Safeguarding introduction. Refresher training to be launched January 2024 inset day	Head of Human Resources HR/SLT	New staff complete as part of induction process. All staff completed refresher training Jan 2023	Robust system in place to ensure this is sent to all new staff in a timely manner. Compliance monitoring & SLT as part of HR report

Teaching & Learning	<p>Ensure that all curriculum areas embed;</p> <ul style="list-style-type: none"> Equality, diversity and inclusion, wellbeing and community cohesion. Wider skill development such as social and emotional aspects of learning. Recognition of local needs, challenge extremist narratives and promote universal rights, this may include topical agendas such as black lives matters Strategies which explore controversial issues in a way which promotes critical analysis and pro social values. Encouraging active citizenship and student voice. 	<p>Seek opportunities within existing SOW to embed prevent, resilience and British values in line with the EIF. Teachers to seek "naturally occurring opportunities"</p> <ul style="list-style-type: none"> Reviewed as part of new T& L strategy and L.Walk template Adult courses have teams pages created and a visual poster for signs of radicalisation and British Values is included – From Sept 24 adult tutorial Apps tutorial sessions: Prevent and British Values 	Deputy/Assistant Principals & Quality Manager	<p>Evidence of E&D and BV through learning walks</p> <p>Teaching and Learning sessions re. good practice Prevent and BV delivered to all curriculum areas – Jan 24</p>	<p>Evidence of good practice and knowledge/understanding tested with both study programme and adult/apps learners</p>
Students	<p>Continue to develop the tutorial campaign and Stay Safe initiatives in accordance with the EIF and review student feedback</p>	<p>Ensure up to date resources and guidance are used regarding Prevent and British Values including input from students</p>	Safeguarding Lead, Progress and Welfare Team Leaders.	<p>SOW has been informed by current developments and student feedback</p>	<p>SOW has been informed by student feedback and will continue to develop with student input. (Ongoing CD)</p>
	<p>The use of prayer rooms if effectively monitored to ensure that these are used appropriately</p>	<p>Review current arrangements for supervision of prayer room activities. System in place to ensure usage is robustly monitored.</p>	Business Support & Progress & Welfare Team Leaders	<p>Prayer Room Protocol has been updated since first version</p>	<p>This was reviewed and updated in January 2025</p>